



## **LEADERSHIP CONSULTANT APPLICATION**

Being a Leadership Consultant offers a chance to impact Delta Chi beyond your own chapter. It also gives members the chance to gain the experience and enjoyment associated with the position. Work experience comes in the form of meeting with undergraduates and alumni, reporting and correspondence, program planning and execution, problem solving and a number of other functions included in the administration of the position's duties. Personal experience is gained from a mix of travel, working with hundreds of different individuals for a common cause and learning more about one's self and how one operates in a variety of situations.

The Delta Chi Fraternity is continually searching for members who would like to serve the Fraternity as a Leadership Consultant. The position requires applicants to have a Bachelor's degree and a thorough understanding of Fraternity programs and a personal desire to improve their Fraternity. Candidates for this position must be self-motivated, competent, articulate, personable and skilled in interpersonal communication.

Along with these qualities, it is expected but not required that a candidate will have officer experience in his chapter or colony and/or significant involvement on his campus and in his local community. While a two-year commitment is desired, all applicants must make a one-year minimum commitment to work for Delta Chi if hired. The salary and other tangible compensation compare favorably with similar opportunities for recent graduates in the business world. Meals, lodging, and car mileage, as well as health and dental insurance, are paid for by the Fraternity.

### **JOB DESCRIPTION**

Leadership Consultants visit chapters and colonies on a scheduled basis (typically three days per visit) to meet with members of the Fraternity and with college/university personnel to improve the experience we call "Delta Chi". Specific responsibilities include: meeting with officers, committee chairmen, and members asking for a one-on-one meeting; working with ABT and House Corporation members, "BB"s and other support advisors, and college/university advisors; presenting lecture and seminar discussions on topics such as recruitment, membership education, and chapter management; and assisting in regional and international programs and conferences. When not traveling (such as during the summer and winter recesses), Leadership Consultants assist in the creation and revision of Fraternity programming (e.g., **BRIEFs**, manuals, various articles).

## Personal, Professional and Organizational Information

To apply, complete the form below and following sections. Mail forms together to:

The Delta Chi Fraternity, Inc.  
% Executive Director  
PO Box 1817  
Iowa City, IA 52244-1817

Full Name: \_\_\_\_\_

Date of birth: \_\_\_/\_\_\_/\_\_\_

Chapter/Colony: \_\_\_\_\_

Initiation Date: \_\_\_\_\_

Current (school) address: \_\_\_\_\_

\_\_\_\_\_ (until \_\_\_/\_\_\_/\_\_\_)

Current (school) phone number: \_\_\_\_\_ (until \_\_\_/\_\_\_/\_\_\_)

E-mail address: \_\_\_\_\_

Permanent (home) address: \_\_\_\_\_

Home phone number: \_\_\_\_\_

Cell phone number: \_\_\_\_\_

Date available to start: \_\_\_\_\_

Expected length of service: \_\_\_\_\_

Are you a United States citizen? \_\_\_\_\_

Please answer the following questions. If you answer yes to any of them, please provide a full explanation under the Personal Information Section.

Have you ever been convicted of a felony or misdemeanor? \_\_\_\_\_

Have you received any motor vehicle citations in the last 36 months? \_\_\_\_\_

Have you ever received a motor vehicle citation involving alcohol? \_\_\_\_\_

Have you had any motor vehicle accidents in the last 36 months? \_\_\_\_\_

Has your license ever been suspended or revoked? \_\_\_\_\_

## Education

List college(s) attended with city & state, dates attended and degree(s) earned, or to be earned:

\_\_\_\_\_  
\_\_\_\_\_

Cumulative college grade point average: \_\_\_\_\_ on a \_\_\_\_\_ scale (i.e. 3.87 on a 4.0 scale)

Honors, awards, recognition received in any area: \_\_\_\_\_

\_\_\_\_\_

*Please complete the following sections as a separate document. This document must be typed and submitted as a hard copy with the completed application. No electronic submissions will be considered.*

## **Work Experience**

**Please list all employment positions you have held in the past three (3) years. Please include: position title, name of company/firm/organization, location, dates of employment, and name of supervisor. Number each job with the most recent first, using the following as an example:**

1. Legal clerk; Kimball & Associates; Ithaca, NY; 5/15/01-8/15/01; Peter S Johnson

## **Personal Information**

**Please list the following:**

1. Interests and hobbies
2. Sports played in college (indicate varsity, club or intramural)
3. Miscellaneous experience and skills (i.e. public speaking, website design, etc.)
4. Campus and community involvement
5. Career objectives (50 words or less)
6. Full legal name, date of birth, driver's license number, and state of license issuance  
(Information needed to obtain motor vehicle record and for Fraternity's insurance)

*\* Please note that Leadership Consultants are required to carry auto coverage with a minimum liability of: \$100,000 per person bodily liability, \$300,000 bodily injury aggregate per accident, \$50,000 property damage aggregate per accident OR \$250,000 combined single limit coverage. Proof of insurance must be provided prior to employment.*

## **Fraternity Service**

**Please list the following:**

1. List all chapter office and chairman positions held (elected and appointed) with dates  
i.e. "A" 1/03-12/03, "D" 1/02-12/02, Philanthropy Chair 8/01-12/01, etc.
2. List all International Conventions attended with years (if applicable)  
i.e. 2004 Convention, Washington, D.C.; 2006 Convention, Cleveland, OH; etc.
3. List all Delta Chi Leadership Colleges attended with years (if applicable)
4. List all Regional Leadership Conferences attended with years (if applicable)
5. List other Delta Chi chapters and colonies visited
6. List Interfraternity or Greek activities (IFC positions held, Greek conferences attended, Greek-oriented organization memberships such as GAMMA, Order of Omega, etc.)
7. When are you available to come to Iowa City for an interview?

## **Letter of Application**

**Include a cover letter, addressed to the Executive Director, covering points of interest not mentioned in this application and giving any other information you believe may show your fitness for the position. Within this letter, please explain the reasons for your interest in becoming a Leadership Consultant. If you wish, attach a recent photograph of yourself. Finalists will be brought to Iowa City for interviews. We thank you for your interest and will be in contact with you.**

## References

Give the names, positions, and addresses of three people who are qualified to describe your character, scholarship, personality and general ability. Please include: (1) a member of the faculty or administration of your college/university, (2) your chapter/colony "BB" or other involved support alumnus, and (3) a personal reference. Please ask these individuals to send a letter of recommendation directly to Delta Chi, attn: Executive Director.

1. Name: \_\_\_\_\_

Position/Title : \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

2. Name: \_\_\_\_\_

Position/Title : \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

3. Name: \_\_\_\_\_

Position/Title : \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

I certify that all of the information I have supplied regarding this application is true to the best of my knowledge, and I understand I have an obligation to provide accurate, current, and complete information.

\_\_\_\_\_

Signature

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

Date

## Equal Employment Opportunity

The Delta Chi Fraternity, Inc. is committed to equal employment opportunity and employs all qualified persons without regard to race, color, religion, national origin, age, handicap, or any other classification protected by federal, state or local laws. If you feel you have not been treated in accordance with this policy, you should contact the "AA". The Delta Chi Fraternity, Inc. assures all employees that no individual filing a complaint will be discriminated against as a result of his or her complaint.

**The Delta Chi Fraternity International Headquarters**  
**314 Church Street, P.O. Box 1817, Iowa City, Iowa, 52244-1817**