



Career Development

Alumni Interview Form

INFORMATION ABOUT THE WORK INVOLVED

What is your job title?

What do you do?

What kind of tools or machines are used in your job?

Do you have any special clothes for your job?

Describe where you work. What is the environment like? Are there hazards?

Do you travel a lot in your job?

Do you usually work with others, or do you generally work by yourself?

What do you feel is the hardest part of your job? The easiest?

PREPARATION AND EDUCATION

What educational requirements are needed for this job?

What would be helpful in preparing for this job?

Are there certain types of internships that would be most helpful?

What subjects in school contributed most in this job? How?

Are there special professional or union requirements that you must meet to get this job?

How would a person get his/her first job in this field?

Are there more men or women in this field? Is the job open equally to both men and women?

What other jobs does your own job qualify you to do?

COMPENSATION

About how much money could a person expect to make who is just starting in this job? After several years?

Could a person make extra money in this job?

What fringe benefits are important to you? Vacation, insurance, sick pay?

How does a person get paid in this job? Hourly? Salary? By the project? By commission?

Would you stay in this job if it paid less? Why or why not?



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Alumni Interview Form (continued)

PERSONAL ASPECTS OF THE JOB

How do you feel about your work?

When do you receive compliments about your work?

What would you most like to change in this job?

How does your job involve other people? How does your job affect their lives?

Does your job affect your personal life?

Do you have to work evenings or on weekends? Is there steady employment in this field or is it seasonal?

Can you schedule your own time?

Do you have a job where you have to be nice to people all day, even people who are ill-mannered or upset?

When are people fired from this job?

Is this job available where you live? Or, is the location a disadvantage of this job?

What are the opportunities for advancement?

CAREER DEVELOPMENT

Who was a significant person in your career development?

How did school help you? What did you first think of doing with your life in terms of a career?

What did your parents think of your interest? Your teachers?

Have you always wanted to be what you are doing today? Why or why not?

How did you find out about your present job?

What changes have you made in your career path?

Where do you see yourself in five years? In ten years?

What do you recommend to a young person thinking of a career today?

OTHER QUESTIONS

What else can you tell me about your work that you feel I should know?

What do you suggest I do if I want to find out more about your type of work?