

## COLONY "D"s REFERENCE SHEET

**BEFORE A MAN CAN BE INITIATED**, the following must be received in the Headquarters and acknowledged by the Executive Director:

1. His associate member dues of \$100 (excluding initial group as determined by the Executive Director)
2. His initiation dues of \$205
3. His Personnel Record Form (which no longer has to be sealed by the initiating chapter.)

**There is a \$25 fine per initiate for violating this policy. It is required** that the names and date of initiation of everyone who did go through the Ritual be included under #5 on the Chapter Meeting Report for the meeting following the initiation for verification. For those individuals who **DID NOT** go through initiation, we will refund their initiation dues by check to the chapter. Only after a man is fully enrolled will his shingle be ordered.

### ASSESSMENTS:

1. Associate Member Dues: \$100 per associate member. Regulations, Article IX, Section 2 (1) states: "The dues for each undergraduate person who associates with an undergraduate chapter shall be set forth in the Schedule of Dues and shall be delinquent if not forwarded to the Headquarters Office within five (5) days of the person's association."
2. Initiation Dues: \$205
3. Risk Management Assessment: (no change from last year!!)  
The 2010-11 Risk Management Assessment, which provides General Liability Insurance coverage and other risk management related services to chapters and colonies, will be billed in September and must be mailed **no later than October 15<sup>th</sup>**. (Don't waste your colony's money on overnight mail, we will only pay attention to the postmark.) This year's assessment is \$210 per man; however, a \$15/man discount will be earned if **FULL (includes any surcharge due to the Colony being on RM probation Level II or higher)** payment of the discounted rate is postmarked on or before October 15<sup>th</sup>. **We will bill the discounted rate** with the assumption that every chapter/colony will qualify for it and add back the \$15/man for any chapter/colony failing to pay the **FULL (includes any surcharge due to the Colony being on RM probation Level II or higher)** amount on a timely basis.
4. Chapter Assessment and Membership Dues:  
First Year: 0%    Second Year: 33.33%    Third Year: 67%    Thereafter: 100%  
(By vote of the Convention, the prior exemption from the spring membership dues for fall initiates has been discontinued in lieu of a dues increase).
5. Supplies: As incurred

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